



NORTH EASTERN FREE STATE FPA

NE F S F P A

NEFSFPA is a registered Non-profit Company with Registration Nr: 2014/051035/08
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S.34 - PORTFOLIO OF EVIDENCE:

LANDOWNER NAME, OR TRUST, OR BUSINESS, OR ENTITY: _____

DATE: 20 ____ / ____ / ____

FOLLOWING ATTACHMENTS REQUIRED FOR THE PORTFOLIO OF EVIDENCE: S34 of the NATIONAL VELD AND FOREST FIRE ACT 101 OF 1998:

- PAID MEMBERSHIP FEES WITH INVOICE NUMBER FOR THE YEAR.

MEMBER NUMBER FOR THE CURRENT YEAR IS THE MEMBERSHIP RECEIPT NUMBER.

MEMBERSHIP RECEIPT NUMBER = _____

- FARM RISK MAP COMPLETED FOR EACH FARM OR PROPERTY (MUST BE REVIEWED EACH YEAR)
- LIST OF FIRE FIGHTING EQUIPMENT FOR EACH PROPERTY, LIST OF PERSONAL PROTECTIVE CLOTHING AND TYPE.
- PROOF OF FIRE FIGHTING TRAINING RECEIVED, FOR LANDOWNER AND FARMWORKERS.
- LETTER OF GOOD STANDING IN REGARDS TO WORKMANSHIP COMPENSATION.
- SECTION 12(7) OR TOOL 15 LANDOWNER AGREEMENT FOR ADJOINING LANDOWNER FIREBREAK AGREEMENT.
- PHOTOGRAPHIC PROOF OF EQUIPMENT AND FIREBREAKS MADE.
- PROOF OF INSURANCE AND COVERAGE FOR COMMON LAW LIABILITY.

INSURANCE COMPANY = _____

INSURANCE POLICY NUMBER = _____

MEMBERSHIP CHECKLIST:

| ACTION COMPLETED | % COMPLETE MEMBERSHIP | CHECK IF COMPLETED |
|--|-----------------------|--------------------|
| MEMBERSHIP INVOICE PAID | 10% | |
| FARM RISK MAPS COMPLETED FOR EACH FARM | 20% | |
| FIRE FIGHTING EQUIPMENT, AND CLOTHING LIST | 30% | |
| PROOF OF FIRE FIGHTING TRAINING RECEIVED | 40% | |
| LETTER OF GOOD STANDING (WORKMANSHIP COMPENSATION) | 50% | |
| SECTION 12(7) OR TOOL 15 LANDOWNER AGREEMENT BETWEEN ADJOINING LANDOWNERS | 60% | |
| PHOTOGRAPHIC PROOF OF FIREFIGHTING CLOTHING, EQUIPMENT AND FIREBREAKS MADE | 70% | |
| PROOF OF INSURANCE AND COVERAGE FOR COMMON LAW LIABILITY | 80% | |
| FIRE PROTECTION OFFICER OR CHIEF EXECUTIVE OFFICIAL TO SIGN OFF MEMBERSHIP | 100% | |

I(Landowner) hereby declare that the information provided is true and correct. I also understand that any willful dishonesty may render for Non-Approval or immediate termination of FPA Membership. I also understand I am entitled to update and correct the above information and agree to the Terms & Conditions of the FPA Rules & Regulations and the National Veld and Forest Fire Act. I also understand: Presumption of negligence in the NVFFA 101 of 1998: SECTION 34. (1) If a person who brings civil proceedings proves that he or she suffered loss from a veldfire which— (a) the defendant caused; or (b) started on or spread from land owned by the defendant, the defendant is presumed to have been negligent in relation to the veldfire until the contrary is proved, unless the defendant is a member of a fire protection association in the area where the fire occurred. (2) The presumption in subsection (1) does not exempt the plaintiff from the onus of proving that any act or omission by the defendant was wrongful.

LANDOWNER SIGNATURE: _____

NE FS FPA FPO SIGNATURE to SIGN-OFF FPA MEMBERSHIP

DATE & TIME



Increased pressure on land owners and land users to implement effective veld fire management strategies led to a reciprocating increase on FPA's to improve the level of technical service and support offered to members. The increased demand for human and other resources cannot be met by smaller FPA's in a sustainable manner. The NEFS FPA was formed when it became clear that smaller FPA's is no longer viable. The NEFS FPA covers an area of 1.25 million hectares in the Eastern Thabo Mafutsanyana District in the Free State.

To become a NE FS FPA Member, contact:



admin@northeasternfsfpa.co.za

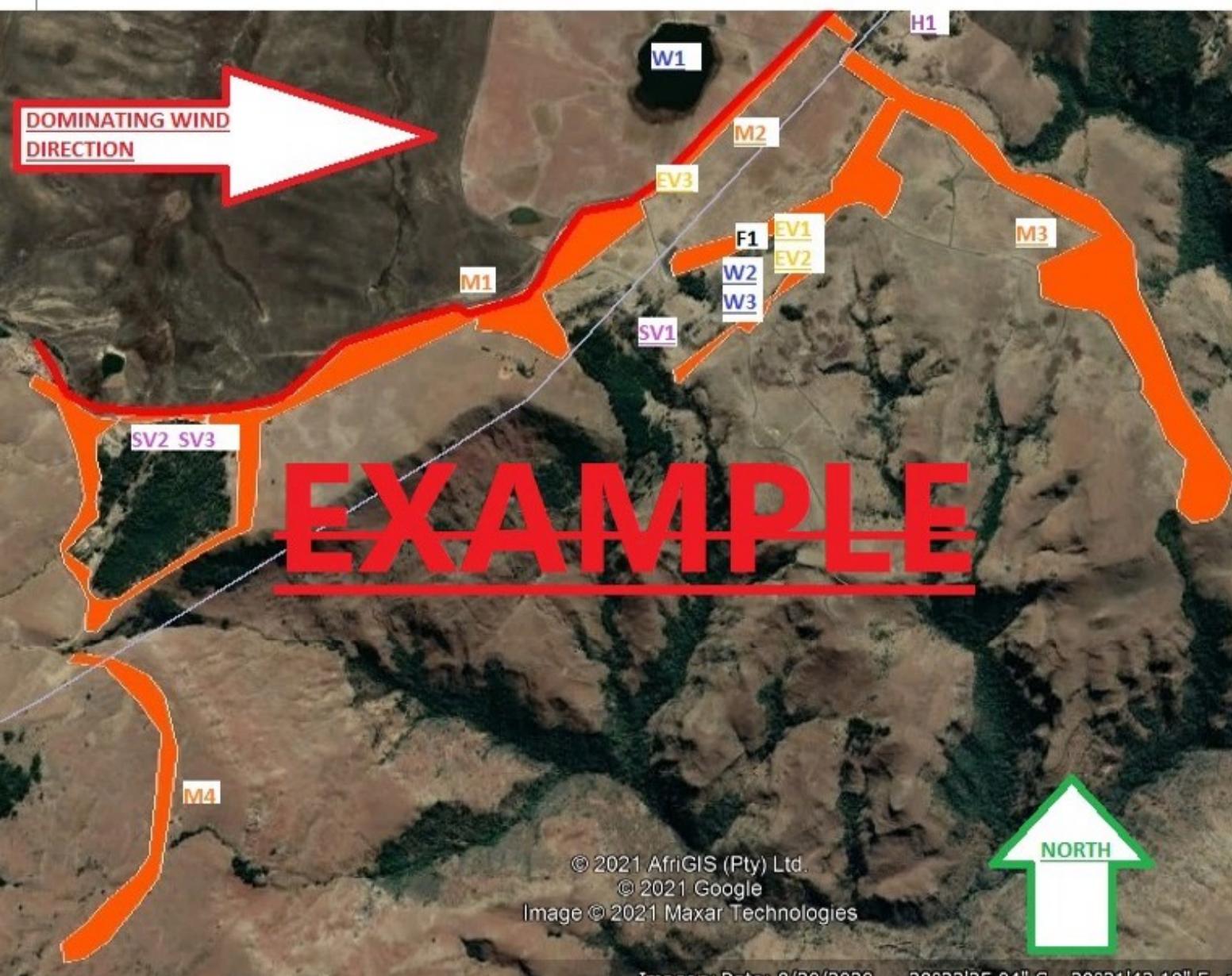


+27 61 501 7193
+27 72 067 8597

NEFSFPA Member No: 10693

Farm Name & No: Langverwacht 102

Sector No: S 5



Fire Risk Map

L6 DM Planning

Social Vulnerabilities: Houses, Dwellings, Churches, Monuments, Cultural sites

SV1 Main House

SV2 Workers House 1

SV3 Workers House 2

Economic Vulnerabilities: Structures, Sheds, Hay stacks / bales, Electrical Transformers, Pumps etc

EV1 Shed

EV2 Bales

EV3 Transformer

Environmental Vulnerabilities: Protected endangered species, Conservation areas etc.

EV1

EV2

EV3

Hazards: Dump sites, Initiation Schools, Bus & Taxi stops etc.

H1 Farm School

H2

H3

H4

H5

H6

Mitigation: Existing Firebreaks (Roads, Rivers, Rock Ridges Ploughed Land,) Fire-belts, Buffer Zones etc.

M1 Tar Road

M2 Firebreak 1

M3 Firebreak 2

M4 Firebreak 3

M5

M6

Water Sources: Dams, Rivers, Water Tanks & Boreholes.

W1 Dam

W2 Water Tank

W3 Borehole

W4

Additional Space

F1 Fire Fighting Equipment Skidpumps

Indicate the Dominant Wind Direction with an Arrow

| NEFSFPA Member No: | Farm Name & No: | Sector No: | Fire Risk Map | L6 DM Planning |
|--------------------|-----------------|------------|--|---|
| | | | Social Vulnerabilities: Houses, Dwellings, Churches, Monuments, Cultural sites | |
| | | SV1 | | |
| | | SV2 | | |
| | | SV3 | Economic Vulnerabilities: Structures, Sheds, Hay stacks / bales, Electrical Transformers, Pumps etc | |
| | | EV1 | | |
| | | EV2 | | |
| | | EV3 | Environmental Vulnerabilities: Protected endangered species, Conservation areas etc. | |
| | | EV1 | | |
| | | EV2 | | |
| | | EV3 | Hazards: Dump sites, Initiation Schools, Bus & Taxi stops etc. | |
| | | H1 | | |
| | | H2 | | |
| | | H3 | | |
| | | H4 | | |
| | | H5 | | |
| | | H6 | Mitigation: Existing Firebreaks (Roads, Rivers, Rock Ridges Ploughed Land,) Fire-belts, Buffer Zones etc. | |
| | | M1 | | |
| | | M2 | | |
| | | M3 | | |
| | | M4 | | |
| | | M5 | | |
| | | M6 | Water Sources: Dams, Rivers, Water Tanks & Boreholes. | |
| | | W1 | | |
| | | W2 | | |
| | | W3 | | |
| | | W4 | | |
| | | | Additional Space | |
| | | | | |
| | | | | |
| | | | | Indicate the Dominant Wind Direction with an Arrow |



North Eastern Free State Fire Protection Association Noord Oos Vrystaat Brandbeskermingsvereniging

PO BOX 32
WARDEN, 9890
E-POS admin@northeasternfsfpa.co.za
TEL/FAX to Mail 058-816-0391
CEL 076-338-4448
061-501-7193
Jersich Street 1, Warden, 9890

Fire Fighting Capacity

Please supply the following information regarding available fire fighting equipment and personnel that is available on the property.

Brandbestrydings Kapasiteit

Verskaf asseblief inligting aangaande brandbestyding toerusting en personeel wat op die eiendom beskikbaar is.

Is There Any Fire Fighting Capacity on The Property? / Is daar Enige Brandbestreidingskapasiteit op Die Eiendom?*

Yes / Ja

No / Nee

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Quantity of Bakkie Skid Units / Hoeveelheid Bakkie Sputie Eenhede

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Is the BSU 4WD Capable? / Het die BSU 4WD vermoed?

Yes / Ja

No / Nee

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Quantity Fire Cart Units / Hoeveelheid Brand Sleepwa Eenhede

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Does the BSU/FCU Have Two Way Radio Communication? / Het die BSU/FCU Tweerigting Radio Kommunikasie?

Yes / Ja

No / Nee

Quantity of Truck Skid Units / Hoeveelheid Trok Sputie Eenhede

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Does the TSU Have Two Way Radio Communication? / Het die TSU Tweerigting Radio Kommunikasie?

Yes / Ja

No / Nee

Is the TSU 4WD Capable? / Het die TSU 4WD vermoed?

Yes / Ja

No / Nee



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Quantity Bulk Water Tankers / Hoeveelheid Massa Watertenkers

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Bulk Tanker / Massa Tenker

Bulk Tanker Volume (litres) / Massa Tenker Volume (liters)

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

How Many Personnel Available for Fire Fighting? / Hoeveelheid Personeel Beskikbaar vir Brandbestryding*

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Is the Personnel Trained in Wildland Fire Fighting? / Is die Personeel Opgeleid in Veldbrand Bestryding?*

Yes / Ja

No / Nee

Quantity Fire Beaters / Hoeveelheid Brandplakke

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Quantity Fire Knapsacks / Hoeveelheid Rugsak Spute

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Quantity Handheld Two Way Radios / Hoeveelheid Tweerigting Hand Radios

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Quantity Bacpack Blowers / Hoeveelheid Rugsak Blasers

[Spesifiseer op watter Eiendom/ Specify on which Property: _____]

Other Equipment / Ander Toerusting

NEIGHBOUR / LANDOWNER AGREEMENT FOR CLEARING AND MAINTENANCE OF FIRE BELTS IN TERMS OF THE NATIONAL VELD & FOREST FIRE ACT 101 OF 1998

The National Veld and Forest Fire Act 101 of 1998 prescribe the following statutory landowner requirements:

CHAPTER 4 - VELDFIRE PREVENTION THROUGH FIREBREAKS

1. Every owner on whose land a veldfire may start or burn or from whose land it may spread must prepare and maintain a firebreak on his side of the boundary between his or her land and adjoining land.
2. Neighbours must determine a mutually agreeable date or dates for burning of firebreaks and inform the fire protection association, if any.
3. An owner may not burn a firebreak if;
 - I. A fire protection association objects;
 - II. A warning has been published;
 - III. The conditions are not conducive to burning.
4. Owners of adjoining land may agree to position a common firebreak away from the boundary.
5. Owners must ensure that, with due regard to the weather, climate, terrain and vegetation of the area:
 - I. It is wide enough and long enough to have a reasonable chance of preventing a veldfire from spreading to or from neighboring land;
 - II. It does not cause soil erosion; and
 - III. It is reasonably free of flammable material capable of carrying a veldfire across it.

CHAPTER 7 - OFFENCES AND PENALTIES

1. When the Minister has published a warning of a high fire danger, any person who lights a fire in the open air will be guilty of a first category offence. (Fine and or imprisonment of up to two years).
2. Any owner, occupier or person in control of land on which a fire occurs who fails to take reasonable steps to extinguish the fire or to confine it to that land or to prevent it from causing damage to property on adjoining land, is guilty of a first category offence. (Fine and or imprisonment of up to two years).
3. Any owner, occupier or person in control of land who leaves a fire which he has lit, unattended, is guilty of a second category offence. (Fine and or imprisonment of up to one year).
4. Any owner, occupier or person in control of land who fails to prepare a firebreak, give notice of intention to burn a firebreak and fails to meet the standard of readiness for fire fighting is guilty of a second category offence. (Fine and or imprisonment of up to one year).

**FIREBREAK
AGREEMENT**

**MADE AND ENTERED
INTO BY AND
BETWEEN:**

.....

.....

.....

herein a representative of (Farm)

in my capacity as

(Hereinafter called "THE FIRST PARTY")

and

.....

Herein a representative of (Farm)

in his capacity as

(Hereinafter called "THE OTHER PARTY")

(The above referred to as "The Party" / "The Parties")

IT IS AGREED THAT

The Parties will annually clear and thereafter maintain fire belts along the common boundary between their respective properties, or agreed to area, as described hereunder:-

.....

.....

.....

.....

..... and

.....

.....

.....

..... on the following terms and conditions:

1. The said fire belts will be reasonably free of flammable material capable of carrying a veldfire across it, including logs, and also where possible, tree stumps, to a width of meters on each side of the common boundary, or to a width of meters on each side of the agreed to area, as indicated on the annexed sketch plan, by the use of one or more of the following measures:
 - *(a) Hoes
 - *(b) Rakes
 - *(c) Herbicides
 - *(d) Discs/Ploughs
 - *(e) Graders or other appropriate equipment
 - *(f) Burning

*Delete where not applicable.
2. The costs of clearing, and thereafter maintaining, the said fire belts will be borne by the two parties in equal shares, which will be effected by one or more of the following means:
 - *(a) By each Party clearing and maintaining the fire belt on his side of the common boundary.
 - *(b) By the parties each clearing and maintaining meters wide belts along those sectors of the common boundary, of approximately equal length, as indicated on the annexed sketch plan.
 - *(c) By one Party, namely clearing and maintaining the said meter wide fire belt along the entire common boundary, and by the other Party, namely, paying a half share of the costs of such clearance and maintenance upon presentation of an invoice by the said
 - *(d) By one Party, namely, making labourers available to the other party, namely, for the clearance and maintenance of the said fire belts under the supervision of the said owner or his representative.

* Delete where not applicable.
3. By no later than the 15th day of [month] in every year the Parties shall by agreement set a future date on which, weather permitting, fire belt clearance, as set out above, will commence, and they shall further agree on alternate date/s of commencement in the event of weather conditions being unfavourable. Should the Parties fail to reach such agreement by in any year, then either Party will be entitled to give the other Party at least 7 days, and not more than 21 days, written notice of such commencement dates and of the dates of completion of fire belt clearance. Such fire belt clearance shall have been completed by no later than the date determined by the local fire protection association or by the applicable Municipal by-laws, all of which dates are agreed to be binding on both Parties.
4. Should either Party fail to carry out his obligations within the specified periods, then the other Party will be entitled, in his discretion, to carry out the clearing and/or maintenance work on behalf of the defaulting Party, and may recover the reasonable costs thereof from the defaulting Party.
5. Where any part of the fire belt shown on the attached sketch plan (which is to be cleared and maintained) falls within or adjoining a road reserve of a public road, the Party responsible for the supervision of that part of the fire belt shall endeavour to obtain the necessary authorisation from the national, provincial or local authority to burn the road reserve and take all necessary precautions for the protection of any members of the travelling public using the said public road. The measures to be taken shall be recorded each year as part of the supplementary agreement mentioned in paragraph 3 above.
6. Both Parties agree and acknowledge that this Agreement and the conduct regulated hereunder is concluded subject to the provisions of the National Veld and Forest Fire Act No 101 of 1998 and all other applicable legislation.

7. Both parties agree that for so long as they share a common boundary and there is no change to the location and/or position of the common boundary firebreak, that this agreement will remain effective and in place until a replacement or new agreement is signed between the parties. This agreement is not transferable to any other party.

THUS DONE AND SIGNED at on this day of 20 in the presence of the undersigned witnesses:

AS WITNESSES :

I.

2.
("THE FIRST
PARTY")

THUS DONE AND SIGNED at on this day of 20 in the presence of the undersigned witnesses:

AS WITNESSES :

I.

2.
("THE OTHER
PARTY")

LANDOWNERS PERMISSION / CONSENT TO BURN IN THEIR ABSENCE

I as the (Owner/Manager/Representative)

Give permission to carry out the following burning operations in my/our absence.

- Trace line preparation by way of burning
- Firebreak burning

I will not hold responsible for the unlikely event of a controlled fire getting out of control and causing damage (inclusive of any related fire fighting costs in attempting to bring the fire under control) or injury to any property, person or equipment, whether it be my own or anyone else's.

THUS DONE AND SIGNED at on this day of 20 in the presence of the undersigned witnesses:

AS WITNESSES :

I.

2.

Annexure 1 - Firebreak sketch plan



Name:

Name:

..... Signature:

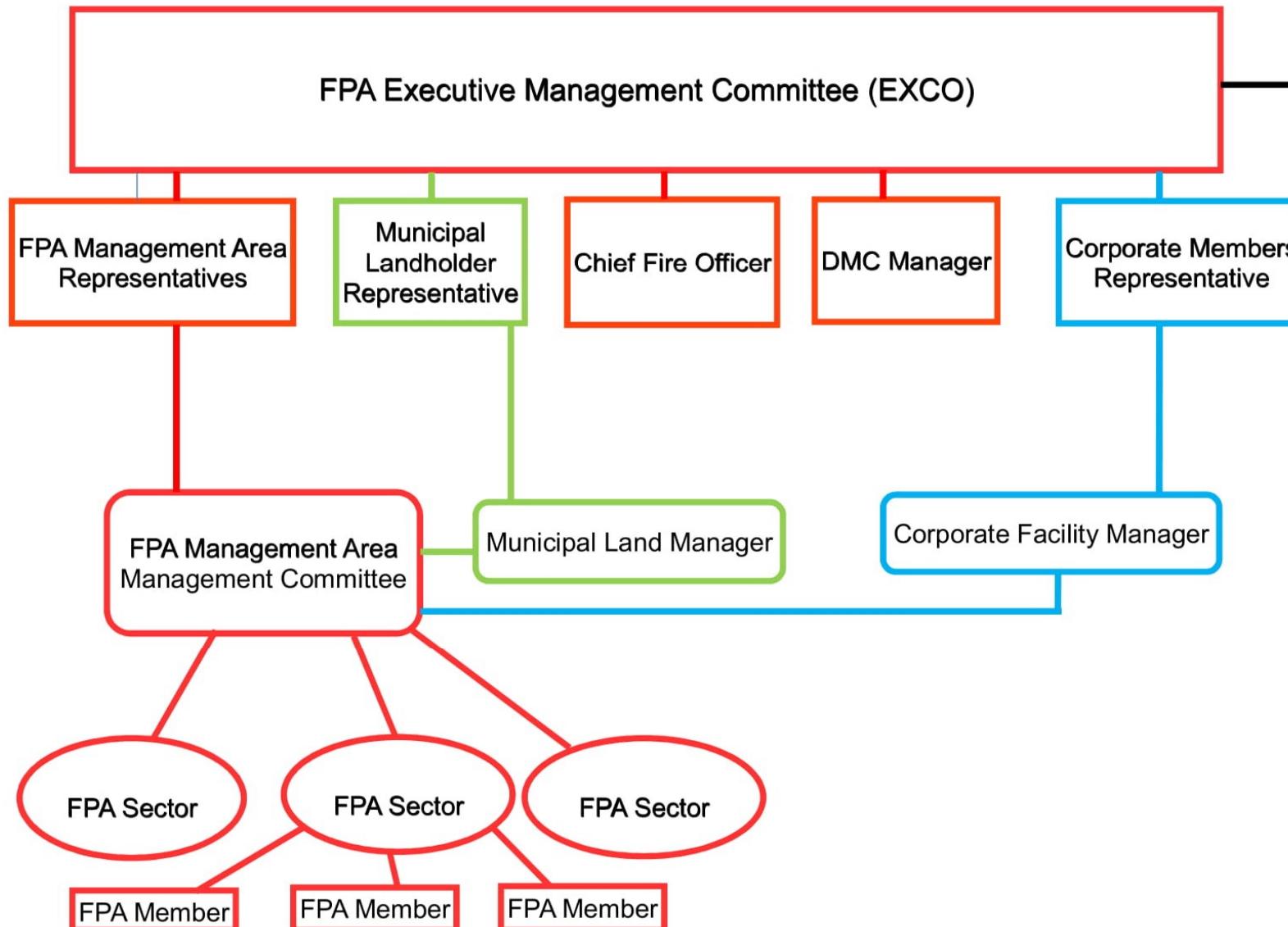
Signature: Date:

Date:

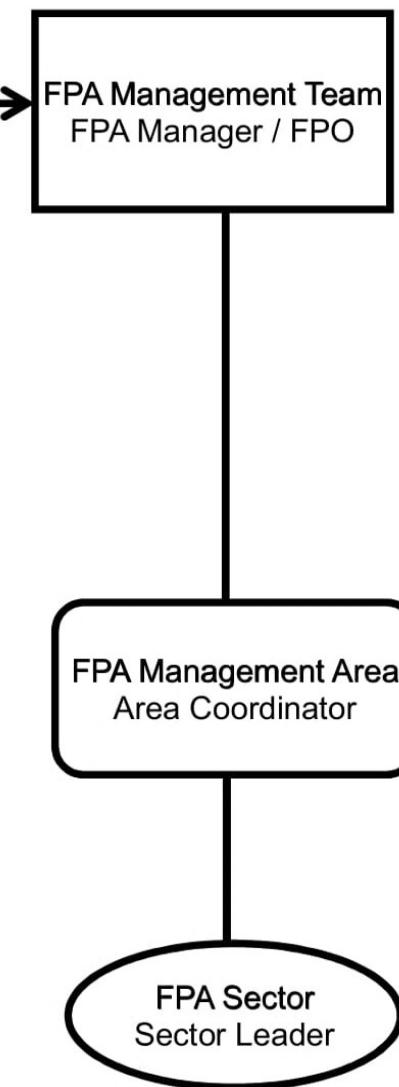
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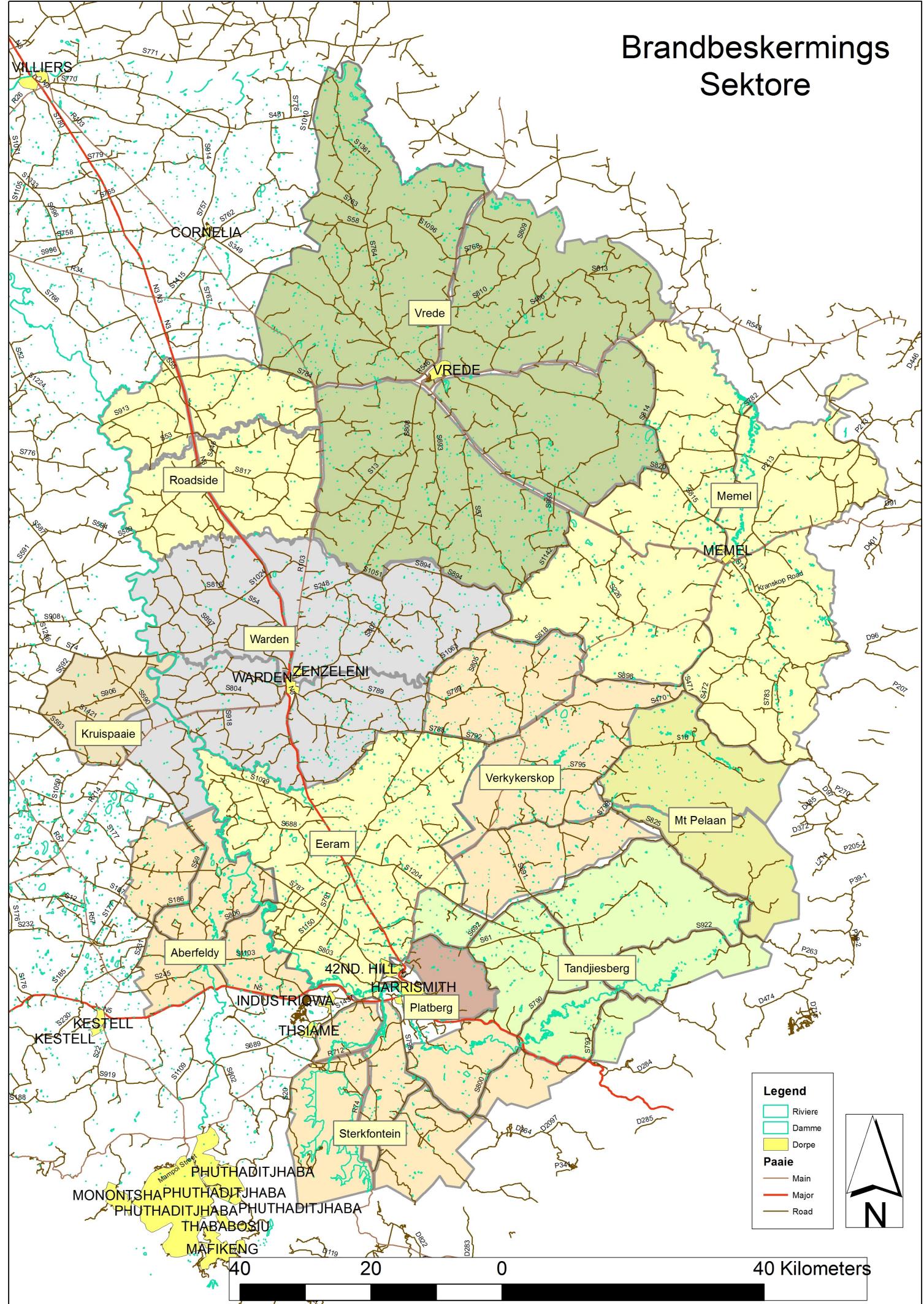
FPA Governance Structure



FPA Operational Structure



Brandbeskermings Sektore





INCIDENT RADIO COMMUNICATIONS PLAN

PURPOSE

The Incident Radio Communications Plan (ICS 205) provides information on all radio frequency or trunked radio system talk group assignments for each operational period. The plan is a summary of information obtained about available radio frequencies or talk groups and the assignments of those resources by the Communications Unit Leader for use by incident responders. Information from the Incident Radio Communications Plan on frequency or talk group assignments is normally placed on the Assignment List (ICS 204).

PREPARATION

The ICS 205 is prepared by the Communications Unit Leader and given to the Planning Section for inclusion in the Incident Action Plan.

DISTRIBUTION

The ICS 205 is duplicated and attached to the Incident Objectives (ICS 202) and given to all recipients as part of the Incident Action Plan (IAP). All completed original forms must be given to the Documentation Unit. Information from the ICS 205 is placed on Assignment Lists.

NOTES

- The ICS 205 is part of the IAP.
- The ICS 205 is used to provide, in one location, information on all radio frequency assignments down to the Division/Group level for each Operational Period.

| NO. | TITLE. | INSTRUCTIONS. |
|-----|---------------------------------|--|
| 1 | Incident Name / Number | Enter the name / number assigned to the incident. |
| 2 | Date Prepared | Enter date prepared (day/month/year). |
| 3 | Time Prepared | Enter the time prepared (Use 24-hour clock). |
| 4 | Unit / Name / Desginators | Enter the identifier required eg: ENG-01, CONTRACT-10, etc. |
| 5 | Unit Leader | Enter the Name and Position of the Unit Leader. |
| 6 | Operational Period (Date/Time) | Enter the Start and End of the Operational Period including date and time. |
| 7 | Basic Radio Channel Utilisation | <p>Enter the following information about radio channel use:</p> <ul style="list-style-type: none">• Name / Designation - This is a unique way to identify a resource (e.g., ENG-13). If the resource has been ordered but no identification has been received, use TBD (to be determined).• Channel - Enter the Channel Number / Name. Use at the Communications Unit Leader's discretion. Channel Number (Ch #) may equate to the channel number for incident radios that are programmed or cloned for a specific Communications Plan, or it may be used just as a reference line number on the ICS 205 document.• Function - Enter the Net function each channel or talk group will be used for. (Command, Tactical, Ground-to-Air, Air-to-Air, Support, Dispatch).• Frequency / Tone - Enter the programmed Frequency or Tone.• Radio System / Cache - Enter the type of Radio System being utilised and the Cache, if required.• Remarks - Use to enter any extra information required. |
| 8 | Reviewed By | Enter the name, position, date and time of the person (if not the Communications Unit Leader) completing the ICS 205. |



INCIDENT RADIO COMMUNICATIONS PLAN

RESET FORM

ICS 205

8. REVIEWED BY COMMUNICATIONS UNIT (INCLUDE DATE & TIME)

NAME **FPA MANAGER**

DATE 2023/

TIME



INCIDENT COMMUNICATIONS LIST

PURPOSE

The Communications List (ICS 205A) records methods of contact for incident personnel. While the Incident Radio Communications Plan (ICS 205) is used to provide information on all radio frequencies down to the Branch/Sector level, the ICS 205A indicates all methods of contact for personnel assigned to the incident (radio frequencies, phone numbers, etc.), and functions as an incident directory.

PREPARATION

The ICS 205A can be filled out during check-in and is maintained and distributed by Communications Unit personnel. This form should be updated each operational period.

DISTRIBUTION

The ICS 205A is distributed within the ICS organization by the Communications Unit, and posted as necessary. All completed original forms must be given to the Documentation Unit. If this form contains sensitive information such as cell phone numbers, it should be clearly marked in the header that it contains sensitive information and is not for public release.

NOTES

- The ICS 205 A is an option as part of the IAP.
- This optional form is used in conjunction with form ICS 205.
- If additional pages are needed use a blank ICS 205 A and repaginate as needed.

| NO. | TITLE. | INSTRUCTIONS. |
|-----|---------------------------------------|--|
| 1 | Incident Name / Number | Enter the name / number assigned to the incident. |
| 2 | Sensitive Information Included | Is there sensitive information included in line with the POPI Act. Please indicate clearly. |
| 3 | Date Prepared | Enter date prepared (day/month/year). |
| 4 | Time Prepared | Enter the time prepared (Use 24-hour clock). |
| 5 | Operational Period (Date/Time) | Enter the Start and End of the Operational Period including date and time. |
| 6 | Basic Local Communication Information | Enter the following communication information: <ul style="list-style-type: none">• Position - Indicate ICS position eg: IC, DIVS, etc.• Name - Enter the Name(s) in alphabetical order.• Method of Contact - Indicate whether Phone (PH), Cell (CELL) or Email (e).• Contact Detail - Enter Phone or Cell Number.• Contact Detail Enter Email address clearly. |
| 7 | Prepared By | Enter the name, position, date and time of the person (if not the Communications Unit Leader) completing the ICS 205 A. |



INCIDENT COMMUNICATIONS LIST

[RESET FORM](#)

ICS 205 A

1. INCIDENT NAME/NUMBER

| 3. DATE PREPARED | 4. TIME PREPARED |
|------------------|------------------|
| DATE | 2023/ |

2. SENSITIVE INFORMATION INCLUDED (INDICATE YES OR NO)

5. OPERATIONAL PERIOD

6. BASIC LOCAL COMMUNICATION INFORMATION

7. PREPARED BY (INCLUDE POSITION, DATE & TIME)

| | | | | |
|------|-------------|------|-------|------|
| NAME | FPA MANAGER | DATE | 2023/ | TIME |
|------|-------------|------|-------|------|